

PASADENA PARK IRRIGATION DISTRICT NO. 17

Meeting Place: 9227 E. Upriver Drive, Spokane, WA 99206

BOARD OF DIRECTORS MEETING AGENDA

January 9th, 2025

1) **5:30 PM – CALL TO ORDER BY CHAIRMAN HARRIS AND ROLL CALL**

2) **MINUTES PRESENTED**

Minutes of the Board Meeting December 12th
Special Minutes of the Board Meeting December 16th

3) **GENERAL BUSINESS**

- a) Accounts Payable Review; Voucher Presentation
- b) December Financial Statement
- c) Cash and Investment Activity December
- d) 2025 Approved Budget
- e) Appoint Board of Directors Chairman
- f) Appoint Board of Directors Spokesperson

4) **OPERATIONS REPORT – Bruce Davidson**

- a) Overtime/Call Out Record December 2024
- b) Valley Springs update
- c) Well Project
- d) Training classes
- e) Vision software backflow

5) **OFFICE MANAGER REPORT – Amy Smith**

- a. New Services in 2024:15 (2023 - 22, 2022 – 18).
- b. Closing out End of Year and New year set ups
- c. Preparing for Medical End of Year Reporting for W2
- d. Processing Assessment Roll with Vision
- e. Notary renewal
- f. Bond interest payment paid on January 1st
 - i. Will be in January financials.

6) **VISITORS**

- a)

7) **ENGINEER'S REPORT**

8) **ATTORNEY'S REPORT**

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9) **CHAIRMAN AND/OR DIRECTOR REPORT**

10) **OLD BUSINESS**

11) **NEW BUSINESS**

13) **ADJOURNMENT**